

Conejo Valley Unified School District
Student Support Services
Multilingual Learners

DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE

Minutes

November 28, 2023, 10:00 a.m. - 12 noon

In-Person Meeting

<p><u>DELAC Representatives - Present</u> Acacia Elementary - Christian Carolina Loza Acacia Elementary - Lizbeth Gara (alternate) Banyan Elementary - Aisha Avalos Cypress Elementary - Sloane Pardo Burke EARTHs Elementary – Patricia Mendoza Ladera Stars Academy - Adriana Ruiz Ladera Stars Academy – Maria Soto (alternate) Madrona Elementary - Judith Garcia Madrona Elementary - Rosa Lima Maple Elementary - Lucelly Duarte Maple Elementary - Vianca Gonzalez (alternate) Walnut Elementary - Brenda Tocay Weathersfield Elementary - Belen Gonzalez Westlake Elementary - Blanca Delgado Wildwood Elementary – Carolina Prosser (temporary) Colina Middle School - Diana Sarceño Redwood Middle School - Linda Figueroa Bertetti Redwood Middle School - Eulalia Soriano CVHS & TOHS – Helena Krostag Newbury Park High School – Gisella Stanley</p>	<p><u>Staff</u> Dr. Ricardo Araiza, Director of Multilingual Learners Nancy Moreno, Secretary Susie Stanziano, Multilingual Learner Program Specialist Dr. Shanna M. Egans, Assistant Superintendent of Student Support Services</p> <p><u>DELAC Representatives - Not Present</u> Aspen Elementary - Conejo Elementary - Agustin Santiago Glenwood Elementary - Lang Ranch Elementary - Mengying Jiang Westlake Elementary - Los Cerritos Middle School - Isabel Carrillo Sequoia Middle School - Sycamore Canyon School - Gulnihal Ertugrul Westlake High School - Julissa Palma</p> <p><u>Alternate DELAC Rep. - Not Present</u> Acacia Elementary - Belen Quezada (alternate) Weatherfield Elementary - Heidy Garcia (alternate) Westlake High School - Carolina Vazquez (alternate)</p> <p><u>Other Attendees</u> Dr. Dena Sellers, Director of Elementary Education Dr. Dwight Rogers, Assistant Director of Diversity, Equity & Inclusion Ms. Erica Ultreras, Principal Conejo Academy of Leadership and Language Immersion Sonia Avalos Rocio Turijan</p>
--	---

I. Opening Provisions

- A. Lucelly Duarte, DELAC President, called the meeting to order at 10:06 a.m.
- B. Pledge of Allegiance
- C. Approval of Agenda
 - Motion to approve the agenda as presented; agenda approved by Diana Sarceño and seconded by Patricia Mendoza.

II. Reports

- A. District Advisory Committee (DAC) Report - Mrs. Duarte shared information about the Super DAC meeting.
- B. Community Outreach Committee (COC) Report – No report was shared
- C. Budget/LCAP Committee Report – Dr. Araiza gathered input from DELAC members regarding the four LCAP goals. He was going to share this information to the Budget/LCAP Committee.
- D. School Reports (By-laws Article VII, Standing Rules Article II)
 - **Acacia** –
 - School Updates:
 - We had our coffee with the parents event on December 4th.
 - ELAC Updates:
 - Our ELAC meeting will be held on December 11th. Mr. Carter will make pozole to start the winter break celebrations.
 - **Aspen** – No report
 - **Banyan** – No report
 - **Conejo** – No report
 - **Cypress** – No report
 - **EARTHS** –
 - ELAC Updates:
 - Our next ELAC meeting will be held on November 29th.
 - **Glenwood** – No report

- **Ladera Stars Academy** – No report
- **Lang Ranch** - No report
- **Madrona** – No report
- **Maple** –
 - ELAC Updates:
 - Our ELAC meeting took place on November 9th. We discuss the following:
 - Hispanic Heritage
 - Literacy Programs
 - Making a Difference - Disciplina Positiva
- **Sycamore** – No report
- **Walnut** – No report
- **Weathersfield** – No report
- **Westlake Elementary** – No report
- **Westlake Hills** –
 - ELAC Updates:
 - Our ELAC meeting took place on November 14th. We discussed the following:
 - Student Progress and Development
 - During this quarter, students have made good academic progress.
- **Wildwood** - No report
- **Colina** –
 - ELAC Updates:
 - Our ELAC meeting will be held on December 2nd.
- **Los Cerritos** - No report
- **Redwood** – No report
- **Sequoia** – No report
- **NPHS** –
 - ELAC Updates:
 - Our ELAC meeting took place on October 26th. We discussed the following:
 - Counseling Services

- Class Schedules
 - Administrative Assistance
- **TOHS –**
 - ELAC Updates:
 - Our ELAC meeting took place on November 16th. We discussed the following:
 - UC and Cal State applications for Seniors
 - Grants and Scholarships
 - Our next ELAC meeting will be held on January 31st.
- **WHS –** No report
- **CVHS -** No report

E. Public Comments

A. No public comments.

III. Information/Discussion Items

A. Information/Presentation: Dual Language Immersion by Ms. Erica Ultreras, Principal Conejo Academy of Leadership and Language Immersion.

- Ms. Ultreras provided information about Dual Language Immersion. She also shared the following:
 - Conejo Academy LEADERS
 - First in Conejo Valley
 - Student Demographics
 - Definition of the Dual Language Immersion (DLI) Program
 - DLI Benefits and Research
 - DLI Model
 - Kinder Data
 - 50:50 Model
 - Sample Schedule
 - Family Involvement
 - Parent/Guardian Video and Testimonials
 - Additional Opportunities at Conejo Elementary
 - Recognition, Grants, and Sponsorship
 - Enrollment Procedures and Requirements

B. Information/Presentation: Enrollment Updates by Dr. Dena Sellers, Director of Elementary Education

- Dr. Sellers provided information about Enrollment Updates. She also shared the following:
 - General Information
 - Enrollment in TK and K

- Immunizations
- TK and K Enrollment Information
- TK and K Age Requirements
- Transitional Kindergarten
- TK Policy Map Timeline
- Kindergarten
- Student Supports
- General Information about School Choice
- Magnet and Specialized Schools
- Magnet & Specialized School Applications
- School Choice Timeline

C. Information: DEI Comments by Dr. Dwight Rogers, Assistant Director Diversity, Equity & Inclusion.

- Dr. Rogers shared information about the DEI Plan.
 - Current Actions
 - Expand participation at job fairs beyond the local community to increase diverse and culturally proficient staff.
 - The Assistant Director of DEI meets with the new Induction Program teachers to provide an overview of DEI.
 - Future Actions
 - CVUSD Human Resources will implement an annual training for hiring supervisors and interview panelists in anti-bias interview and candidate rating techniques.
 - Develop at least quarterly cultural competency opportunities through employee affinity groups.
 - Engage with Association Leadership in an annual review of District's progress and trends with regard to furthering Diversity, Equity, and Inclusion.

D. Presentation: Current Plan to Ensure Compliance with any Applicable Teacher and Instructional Aide Requirements by Dr. Ricardo Araiza, Director of Multilingual Learners.

- Dr. Araiza provided information about the Current Plan to Ensure Compliance with any Applicable Teacher and Instructional Aide Requirements. He also shared the following:
 - For certificated positions, we have a credential technician who ensures that each and every certificated staff member, current and newly hired, has the credential and continues to have proper credentials to teach their indicated courses. The process is similar

for paraeducators. The screening process and testing ensure that anyone hired meets the standards.

IV. Action Items - General

- None

V. Action Items – Consent

- Review and approval of October Minutes
- Judith Garcia made the motion to approve the October minutes and Helena Krostag seconded it.

VI. Adjournment

- Next Meeting: January 23, 2024
- Meeting adjourned at 12:04 p.m.